KUMON ASSISTANTS NEEDED

Please contact <u>jayasoma@ikumon.com</u> or 336-624-5085

Qualifications:

- Must have strong academic skills
- Must be able to multi-task and work quickly
- Ability to provide praise and encouragement to all students.
- Punctual, well-organized and reliable
- Energetic and proactive (e.g.: ability to work well under pressure and multitask)

Responsibilities:

- Must be diligent, focused and enjoy working with students pre-k to middle school
- Grade students' worksheets using answer books
- Guide students through problems, assisting in clerical work, preparing for class, data entry, reception work and general clean-up

Days:

Tuesdays and Thursdays – 3.30 PM to 7.30 PM

Location: 1228 Guilford College Road Suite #102 Jamestown, NC 27282